

# Saxton B. Little Library Long Range Plan

Approved: November 28, 2022

**Mission:** Saxton B. Little Free Library provides and promotes excellent services, programs and materials that inform, educate and enrich all citizens.

**Vision:** Saxton B. Little Free Library will continue to expand and enhance existing services and programs. The Library staff will continue to provide a personal touch as they collect up to date materials and assist all ages in their lifelong learning goals. The Library will encourage a “sense of community” through community interaction and information while sharing and partnering with local resources.

## **1. Create a secure financial future for the Library.**

To insure financial stability, require quarterly reports by the Trustee to the Board regarding long and short term goals of the investment funds.

Support planned giving and supplementary revenue source initiatives for the Library.

Foster and maintain relationships with Community Leaders in order to provide strong support in the yearly budget process.

Require monthly reporting from the Library Director regarding grants, gifts, endowments and potential financial needs for the day to day operations of the Library.

## **2. Promote the Library as an inclusive place for lifelong learning, professional growth, and community involvement.**

Support Library programs and events for all ages and demographic groups.

Commit to the hiring, training and retainment of qualified staff in consideration of competitive salaries.

Develop measures to determine a needs assessment to ensure the Library remains an asset to the greater community.

Promote Saxton B. Little Library as “more than just books”.

### **3. Support the modernization of the Library in accordance with the Library's mission.**

Work with the town to properly secure the integrity of the building and grounds of the Library with attention to accessibility for all.

Expand technological supports and services for staff and community.

Strengthen the presence of the Library in virtual communities and networks.

Identify and promote EDI (Equity, Diversity and Inclusion) by providing programs and opportunities for the community.

### **4. Increase communication and visibility of the Library in the community.**

Coordinate with local organizations similarly focused on supporting our community.

Review established practices of Library policies to secure community engagement.

Promote the Library as a community hub.

### **5. Assure transparency of the Library as a non-profit institution and establish means to ensure the Library's strategic goals are being met.**

Review and vote on Board Goals annually.

Develop orientation for new board members outlining expectations and commitment.

Develop a means to foster accountability and communication amongst board committees in assisting them in reaching committee goals.

Annually update the Handbook with committee goals.