

SBL Patron Behavior Policy (rev. board approved 5/18/2020)

The Saxton B. Little Free Library is committed to the safety and respectful treatment of its staff and patrons and to the integrity of the institution. We ask that everyone respect and follow all posted rules and instructions, provided by the Library.

Patrons who engage in:

- threatening, bullying, or harassing behavior towards staff or other patrons including but not limited to verbal, written or electronic communication,
- conduct that may harm the Library physically or financially,
- actions that may damage the Library's reputation,
- inappropriate behaviors towards the Library, patrons, or its representatives, including (but not limited to) the disregard of posted rules,

will be subject to consequence ranging from suspension of Library privileges, reporting to law enforcement, or legal action depending upon the severity of the infraction.

Any individual who disregards the rules and instruction provided by the Library or its staff, may be asked to leave the premises immediately. Failure to comply with Library staff's request will result in the immediate contact of law enforcement.

Staff will report such behaviors to the Library Director immediately, if the Director is not present. The Library Director shall evaluate if suspension of Library privileges is appropriate and if further action is needed. The Library Director will inform the Board and keep them apprised of complaints and address actions taken in monthly Director's Reports. Should a serious infraction occur which might require legal action, the Library Director will notify the Board immediately. The Board and the Library Director will then evaluate how to proceed.