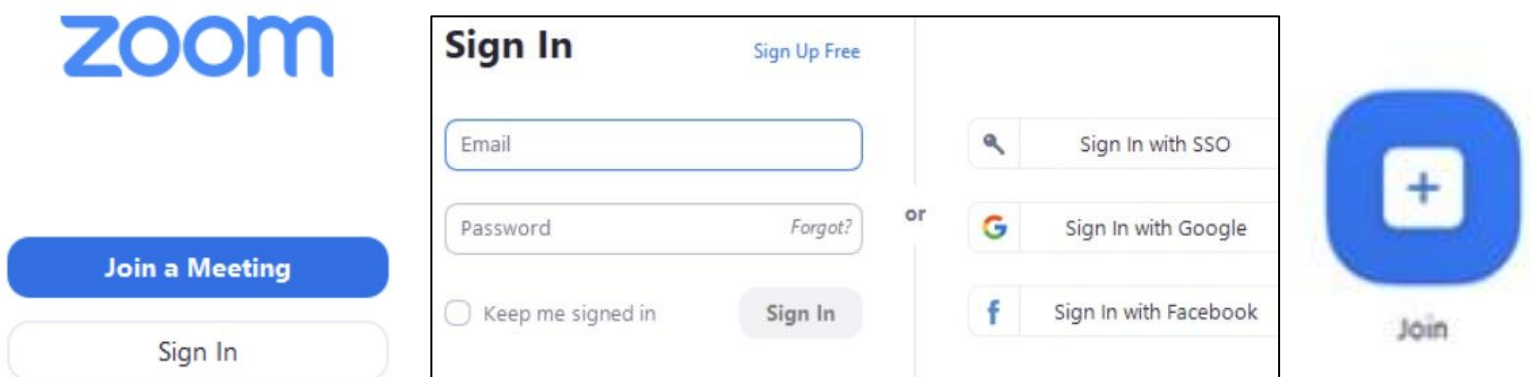




Saxton B. Little Library ZOOM Quickstart Guide:

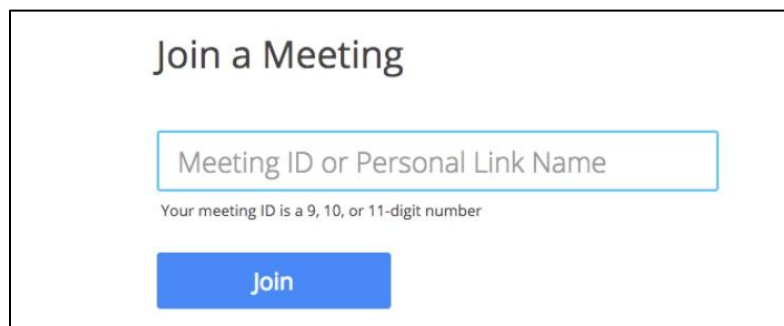
Before joining a Zoom meeting you will need to download the Zoom app no matter what device you are using. This includes PC, MAC, iPhones, Androids, and web browsers such as Google Chrome, Firefox, Safari and Internet Explorer.

1. Go to join.zoom.us
2. You can join a meeting by selecting “Join a Meeting” **-OR-** by signing in and clicking the “Join” icon.



It is not necessary that you have an account to join a meeting, unless the host requires you to create an account. You can sign up for free by creating a new account or by signing in using SSO, Google, or Facebook.

3. Enter the Meeting ID number and click “Join”.



4. Here you will be prompted to download the Zoom app if you do not have it installed already. Follow the instructions to install the Zoom app for your specific device and operating system. When installation is complete you may be prompted to re-enter the meeting number. *(You can also download the Zoom app manually via the App Store or Google Play if applicable.)*



Saxton B. Little Library ZOOM Quickstart Guide Continued:

5. You may be asked to enter a password. This should be given to you by the host.

Please enter your meeting password

Password

Cancel Continue

6. You will be asked to join with or without audio and video. Be sure to select video if you would like your face to be displayed, and connect with audio if you would like to speak during the meeting.

JOIN OPTIONS

Don't Connect To Audio

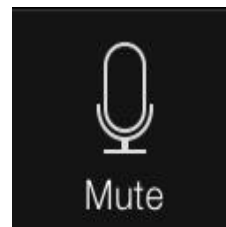
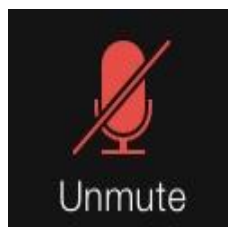
Turn Off My Video

Always show video preview dialog when joining a video meeting

Join with Video

Join without Video

7. Make sure that your microphone is not muted when wanting to speak so that others can hear you. The microphone icon is located at the bottom of the screen.



8. To end the meeting click the red “Leave” or “End Meeting” button.