

Patron Behavior Policy

Approved by the Board 2/4/2015

The Saxton B. Little Free Library is committed to the safety and respectful treatment of its staff and patrons and to the integrity of the institution. Patrons engaging in a bullying or harassing manner of staff or other patrons, patrons who engage in conduct that may harm the Library physically or financially, patrons whose actions damage the Library's reputation or who otherwise engage in inappropriate behaviors towards the Library or its representatives will be subject to consequence ranging from suspension of Library privileges, reporting to law enforcement, or legal action depending upon the severity of the infraction.

Staff should report such behaviors to the Library Director or follow the Internal Complaint Procedure. The Library Director shall address the patron and evaluate if suspension of Library privileges is appropriate and evaluate if law enforcement should be notified. The Library Director will inform the Board and keep them apprised of complaints and address actions taken in monthly Director's Reports. Should a serious infraction occur which might require legal action, the Library Director will notify the Board immediately. The Board and the Library Director will then evaluate how to proceed.